

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF LANGHAM  
IN THE PROVINCE OF SASKATCHEWAN  
HELD ON MONDAY, DECEMBER 12, 2016  
AT THE TOWN OFFICE**

**PRESENT:** MAYOR: John Hildebrand  
COUNCILLOR: Brendan Proctor, Korbin Myer, Tammy Beriault,  
Dione Wall, Jim Soper, Addison Wood  
ADMINISTRATOR: Jamie Paik

**GUESTS:** 12

**CALL TO ORDER:** A quorum being present, Mayor Hildebrand called the meeting to order at 6:30 pm.

**AGENDA:**

356/2016 AGENDA AS PRESENTED J. Soper: THAT the agenda be passed as presented. **Carried**

357/2016 AGENDA AMENDMENT K. Myer: THAT Old Business and New Business be moved to the end of the meeting; and THAT the following items be added to the agenda:  
1. Bill McCombs – Delegations at 7:30pm  
2. Grant PTIC-CWWF **Carried**

**DELEGATIONS:** 6:30 pm – PreSchool Board – Preschool Project  
7:00 pm – Arena Board - Agreement  
7:30 pm – Bill McCombs – Fire Department

**MINUTES:**

358/2016 MINUTES – LAST REGULAR MEETING B. Proctor: THAT the minutes of the November 28, 2016 Regular Council Meeting, be approved. **Carried**

359/2016 PAYMENT OF ACCOUNTS: D. Wall: THAT the accounts presented, on the List of Accounts for Approval # 2016-00070, attached hereto and forming part of these minutes, be approved for payment in the amount of \$24,947.00, in addition to payroll. **Carried**

360/2016 FINANCIAL STATEMENTS: D. Wall: That the following Financial Statements be accepted as presented:  
1. Statement of Financial Activities – September  
2. RBC Dominion Securities – Confirmation Notice  
3. Bank Reconciliation – October  
4. Statement of Financial Activities – October **Carried**

361/2016 CORRESPONDENCE: K. Myer: THAT we have read and accept the following Correspondence:  
1. SUMA - Urban Update – November 28, 2016

- 2. SUMAssure – Insurance Reciprocal – Risk Control
- 3. FCM President’s Corner – November 30, 2016
- 4. FCM – Request for Proposals – December 5, 2016
- 5. FCM – Membership December 6, 2016
- 6. SREDA – Regional Committee Contract List
- 7. SREDA – Economic Outlook Forum 2017
- 8. Education Belongs to Community
- 9. RCMP reports for November 21 to December 5th, 2016
- 10. Government of Saskatchewan – Community Rink Affordability Grant
- 11. SREDA – Economic Dashboard
- 12. Saskatchewan Safety Council – 44<sup>th</sup> Annual Industrial Safety Seminar
- 13. All-net municipal solutions – October 31, 2016
- 14. Saskatchewan Housing Corporation – letter dated November 30, 2016
- 15. Ag in Motion – 2017 Exhibitor Information
- 16. Municipal World – December 2016

**Carried**

362/2016     **REPORTS:**                     D. Wall: THAT we receive the staff reports as presented.

**STAFF REPORTS:**

**ADMINISTRATION**

- 1. Drainage
- 2. Lagoon
- 3. Development/ Economic Development
- 4. Arena
- 5. Miscellaneous / Last Meeting Business

**RECREATION**

- 6. Affinity Community Hall
- 7. Events
- 8. Park Authority
- 9. Grants
- 10. Website
- 11. Programming
- 12. Facilities

**PUBLIC WORKS**

- 13. Waterline Looping – King Ave
- 14. Nuisance Property Remediation

**UTILITIES**

- 15. Water Treatment Plant Summary - November

**BYLAW ENFORCEMENT**

- 16. Report - October 25-November 28

**Carried**

**PORTFOLIO REPORTS:**

**POLICE, BYLAW ENFORCEMENT**

363/2016     **COMMITTEE OF THE**     K. Myer: THAT Council move into a Committee of the Whole to

WHOLE discuss strategic planning at 9:08pm. **Carried**

RECONVENE Mayor Hildebrand resumes the regular council meeting at 9:30pm.

PLANNING, LANDS,  
ECONOMIC  
DEVELOPMENT 1. Potential Developer to attend future meeting

PARKS, RECREATION,  
CULTURE, TOURISM,  
PUBLIC HEALTH 2. Arena  
3. Skatepark

PUBLIC WORKS,  
INFRASTRUCTURE,  
BUILDINGS,  
ENVIRONMENTAL  
HEALTH 4. Infrastructure Road Plan  
5. Equipment Review

FIRE, EMERGENCY  
MEASURES 6. Fire Department Meeting

WATER, SEWER,  
LAGOON

**COMMITTEE  
REPORTS:**

HUMAN RESOURCES  
COMMITTEE 1. Employee Review Complete

PECUNIARY  
INTEREST D. Wall excuses herself at 9:34pm, declaring pecuniary interest while Council discuss employee matters.

364/2016 IN CAMERA A. Wood: THAT Council moves to In-camera to discuss the HR employee review at 9:35 pm.

**Carried**

OUT OF CAMERA Mayor Hildebrand reconvenes the public meeting at 10:35pm.

365/2016 2017 STAFF WAGES  
AND BENEFITS B. Proctor: THAT Council raise all public works, office and recreation office staff wages by 1.5% with any further wage recommendations recommended by the HR Committee to be tabled until more information is received; and THAT all full time, permanent staff received the plan B extended health care benefits along with vision care, provided staff pay 50% of the cost; and THAT these changes take effect January 1, 2017.

**Defeated**

D. Wall returns to the meeting at 10:36 pm.

**BYLAWS:**

- |          |   |  |                            |
|----------|---|--|----------------------------|
| 366/2016 | BYLAW 2016-07<br>COUNCIL CODE OF<br>ETHICS          | K. Myer: THAT the Town of Langham Bylaw 2016-07, being a Bylaw to set out a Councils Code of Ethics, be read a third time and adopted.                 | <b>Carried</b>             |
| 367/2016 | BYLAW 2016-08<br>WATER AND SEWER<br>AMENDMENT       | A. Wood: THAT the Town of Langham Bylaw 2016-08, being a Bylaw to amend the water token rates in Water and Sewer Bylaw 2016-03, be read a First time.  | <b>Carried</b>             |
| 368/2016 |   | T. Beriault: THAT the Town of Langham Bylaw 2016-08, being a Bylaw to amend Water and Sewer Bylaw 2016-03, be read a Second time.                      | <b>Carried</b>             |
| 369/2016 |   | J. Soper: THAT the Town of Langham Bylaw 2016-08, being a Bylaw to amend Water and Sewer Bylaw 2016-03, be given three readings at this meeting.       | <b>Carried Unanimously</b> |
| 370/2016 |   | J. Soper: THAT the Town of Langham Bylaw 2016-08, being a Bylaw to amend Water and Sewer Bylaw 2016-03, be read a Third time and adopted.              | <b>Carried</b>             |
| 371/2016 | BYLAW 2016-09<br>COUNCIL<br>PROCEDURES<br>AMENDMENT | A. Wood: THAT the Town of Langham Bylaw 2016-09, being a Bylaw to amend the agenda order in Council Procedures Bylaw 2016-02, be read a first time.    | <b>Carried</b>             |
| 372/2016 |   | K. Myer: THAT the Town of Langham Bylaw 2016-09, being a Bylaw to amend the Council Procedures Bylaw 2016-02, be read a second time.                   | <b>Carried</b>             |
| 373/2016 |   | D. Wall: THAT the Town of Langham Bylaw 2016-09, being a Bylaw to amend the Council Procedures Bylaw 2016-02, be given three readings at this meeting. | <b>Carried Unanimously</b> |
| 374/2016 |   | D. Wall: THAT the Town of Langham Bylaw 2016-09, being a Bylaw to amend the Council Procedures Bylaw 2016-02, be read a Third time and adopted.        | <b>Carried</b>             |
|          | <b>OLD BUSINESS:</b>                                |  |                            |
| 375/2016 | COUNCIL<br>REMUNERATION                             | B. Proctor: THAT all members of Council be paid a remuneration of_____.  | <b>Carried</b>             |
| 376/2016 | NUISANCE PROPERTY                                   | A. Wood: THAT the Town of Langham seek legal counsels advise   |                            |

	- COLLECTION	on the nuisance property remediation on 216 Railway Ave.	<b>Carried</b>
377/2016	SKATE PARK AGREEMENT	A. Wood: THAT the Town of Langham sign the attached agreement with the Langham Skate Park Campaign in regards to funding, insurance, and leasing property.	<b>Carried</b>
	<b>NEW BUSINESS:</b>		
378/2016	BUILDING CANADA FUND AGREEMENT	B. Proctor: THAT the Town of Langham sign the presented agreement with the Federal government for the Langham Waste Water Treatment Facility.	<b>Carried</b>
379/2016	FIRE TRUCK QUOTE	T. Beriault: THAT the Town of Langham accept the quote from Acres Industry Inc. in the amount of \$395,870.89 plus taxes, to be paid as arranged for at a later date.	<b>Carried</b>
380/2016	OFFICE CONTRACT	J. Soper: THAT the Town of Langham hire Bev Dovell on a contract basis for the amount of \$40.00/hr, as need by the Administrator, for training purposes.	<b>Carried</b>
381/2016	SIA COMPLAINT	K. Myer: THAT the Town of Langham appoint Mayor John Hildebrand to represent them in the complaint made against Jason Tratch for his misconduct against the Town of Langham to the SIA.	<b>Carried</b>
382/2016	TAXATION WORKSHOP	T. Beriault: THAT the Town of Langham approve Jamie Paik to attend a the Assessment, Taxation and Tax Tools Workshop in _____; and THAT she be reimbursed for expenses incurred subject to submission of suitable receipts.	<b>Carried</b>
383/2016	PROGRAM UPGRADE	D. Wall: THAT the Town of Langham upgrade the AgendaNotes program to Meeting Manager Pro for the amount of \$3500/year.	<b>Carried</b>
384/2016	YEAR-END ACCOUNTS	K. Myer: THAT the Mayor and Administrator be authorized to pay all outstanding 2016 accounts on or before December 31, 2016.	<b>Carried</b>
385/2016	YEAR END - CHRISTMAS BONUS	A. Wood: THAT the Year End staff bonus amounts be set at One Hundred and Twenty Dollars (\$120.00) for the following staff members:	
		Jamie Paik	Steve Wiebe
		Darcey Bomok	Ron Thiessen
		Rebecca Peterson	Lionel Sawatzky

Karly Russin  
Dyson Fuchs

Jarvis Martens  
Peter Bueckert

and;  
THAT the Year End bonus for contract workers be set at Eighty Dollars (\$80.00) for the following people:

Janet Weiss  
Scott Yellowlees  
Atilla Laszlo

Bev Dovell  
Talitha Wilson  
Iris Tobar

**Carried**

386/2016 2017 COUNCIL MEETINGS

K. Myer: THAT Council approve the meeting schedule for 2017, with the meetings being primarily the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month.

**Carried**

387/2016 PRESCHOOL COMMITTEE

B. Proctor: THAT the Town of Langham approve the 2017 staff salaries, identified as Schedule "A" attached to, and forming a part of, these minutes.

**Carried**

388/2016 PTIC GRANT

B. Proctor: THAT the Town of Langham administration begin the investigation into the highest need for the new PTIC grant fund.

**Carried**

389/2016 FIRE RESCUE TRUCK

D. Wall: THAT the Town of Langham pay \$5,000.00 out of the fire reserve fund to the fire department to purchase 1997 Rescue Truck.

**Carried**

390/2016 ARENA GRANT

K. Myer: THAT the Town of Langham enter into an agreement with the Langham Arena Board to\_\_\_\_\_.

**Carried**

391/2016 **ADJOURNMENT:**

D. Wall: THAT this meeting now adjourn – Time 12:08pm

**Carried**

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Mayor

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Administrator/CAO