

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, FEBRUARY 13, 2017
AT THE TOWN OFFICE**

PRESENT: MAYOR: John Hildebrand
COUNCILLOR: Brendan Proctor, Korbin Myer, Tammy Beriault,
Dione Wall, Addison Wood
ADMINISTRATOR: Jamie Paik

ABSENT: COUNCILLOR: Jim Soper

GUESTS: 1

CALL TO ORDER: A quorum being present, Mayor Hildebrand called the meeting to order at 6:30 pm.

AGENDA:

049/2017 AGENDA AS PRESENTED A. Wood: THAT the agenda be passed as presented.
Carried

050/2017 AGENDA AMENDMENT A. Wood: THAT the following items be added to the agenda:
1. Main Street Trees
2. Procedural Discussion
Carried

DELEGATIONS: 6:40pm - Siddhartha Choudhury – Seniors Development

MINUTES:

051/2017 MINUTES – LAST REGULAR MEETING D. Wall: THAT the minutes of the January 23, 2017 Regular Council Meeting, be approved.
Carried

052/2017 **PAYMENT OF ACCOUNTS:** A. Wood: THAT the accounts presented, on the List of Accounts for Approval # 0005-2017 to 0008-2017, attached hereto and forming part of these minutes, be approved for payment in the amount of \$151,423.36, in addition to payroll.
Carried

053/2017 **FINANCIAL STATEMENTS:** D. Wall: That the following Financial Statements be accepted as presented:
1. RBC Dominion Securities – December Statement
Carried

054/2017 **CORRESPONDENCE:** T. Beriault: THAT we have read and accept the following Correspondence:
1. SREDA – Regional Committee Meeting – February 14, 2017
2. SREDA – AGENDA – January 24, 2017
3. FCM Conference
4. Statistics Canada – 2016 Census
5. Statistics Canada – Workshops

PRESCHOOL
COMMITTEE 4. 3 Phase Plan

HR COMMITTEE 5. 2017 Employee Recommendations

057/2017 HR RECOMMENDATIONS B. Proctor: THAT the recommendations set forth by the Human Resources Committee be tabled, until all of Council has an opportunity to fully review them.

Carried

**PORTFOLIO
REPORTS:**

POLICE, BYLAW
ENFORCEMENT 1. Meeting with Dalmeny Police

PLANNING, LANDS,
ECONOMIC
DEVELOPMENT 2. Vision Plan
3. Funding for brown field properties
4. Sustainability study
5. Street light plan
6. Zoning for Main Street
7. Dione Wall to assist with EcDev

PARKS, RECREATION,
CULTURE, TOURISM,
PUBLIC HEALTH

PUBLIC WORKS,
INFRASTRUCTURE,
BUILDINGS,
ENVIRONMENTAL
HEALTH

FIRE, EMERGENCY
MEASURES

WATER, SEWER,
LAGOON

OLD BUSINESS:

058/2017 STORM WATER STUDY B. Proctor: THAT the Town of Langham accept the Storm Water Drainage Study, as presented by Associated Engineering; and THAT a meeting be scheduled with Ministry of Highways to discuss actions moving forward.

Carried

059/2017 CONFLICT OF INTEREST K. Myer: THAT the Town of Langham accept the information provided from Miller Thompson LLP regarding Council conflict of interest.

Carried

060/2017 FUTURE LAND USE MAP K. Myer: THAT the Town of Langham respond to Community Planning informing them that the Town will be reaching out to the RM of Corman Park to discuss the FLU map.

Carried

NEW BUSINESS:

061/2017 WATER MAIN EXTENSION STUDY A. Wood: THAT the Town of Langham accept the Main Extension Conceptual Design Study, as presented by Associated Engineering; and THAT this study be taken into consideration during budget deliberations.

Carried

062/2017 BUILDING OFFICIALS APPOINTMENT K. Myer: THAT the Town of Langham appoint the following Building Officials with MuniCode Services Ltd to represent the Town:

- Wayne Meier
- Clayton Meier
- Ryan Thiessen
- Travis Elkin
- Shenia Cartier

Carried

063/2017 UTILITY TO TAX T. Beriault: THAT the Town of Langham honor the requests to transfer the outstanding Utility Account balances to Tax Rolls as follows:

Utility Roll	to	Tax Roll	Amount
# 365 000		# 360 000	520.95
# 551 000		# 605 000	560.94

Carried

064/2017 MANAGEMENT TRAINING T. Beriault: THAT the Town of Langham approve Jamie Paik to attend the following Municipal Management Essentials PERS122 – Conducting Effective Meetings on March 13 MKTG218 – Marketing for Managers on March 1, 2 PERS121 - Time Management, Organizational Skills on March 14; and THAT she be reimbursed for expenses incurred subject to submission of suitable receipts.

Carried

065/2017 MANAGEMENT TRAINING A. Wood: THAT the Town of Langham send Stephen Wiebe to attend Municipal Management Essentials workshops when they are offered in a nearby community.

Carried

066/2017 ICE PLANT REPAIRS D. Wall: THAT the Town of Langham contact Cimco Refrigeration to investigate the cost to provide a study for the Langham Centennial Arena that includes the following options:

1. Repair current ice plant at the Arena
2. Purchase new ice plant for the Arena

3. Purchase used ice plant for the Arena
4. Upgrade the ice plant at the curling rink to be used to handle both facilities

Carried

067/2017 COMMUNITY PARK PLANNING D. Wall: THAT the Town of Langham contract Crosby Hanna and Associated to plan phase 1 of Community Park for the amount of \$6,500.00.

Carried

068/2017 PARK AUTHORITY APPOINTEES K. Myer: THAT the Town of Langham appoint Mayor John Hildebrand and Councillor Addison Wood to the Langham and District Park Authority.

Carried

069/2017 TREE REMOVAL T. Beriault: WHEREAS the trees on Main Street abutting the seniors home are a parking obstruction and the health of the trees are in question;
BE IT RESOLVED that the Town of Langham remove the trees on Main Street abutting the senior's home.

070/2017 TABLE TREE REMOVAL B. Proctor: THAT motion 069/2017 be tabled, pending consultation of an arborist regarding the health of the trees.

Carried**BYLAWS:**

071/2017 BYLAW 2017-02 EXPENDITURE AUTHORIZATION B. Proctor: THAT the Town of Langham Bylaw 2017-02, being a Bylaw to establish the authorization of certain expenditures, be read a First time.

Carried

072/2017 A. Wood: THAT the Town of Langham Bylaw 2017-02, being a Bylaw to establish the authorization of certain expenditures, be read a Second time.

Carried

073/2017 D. Wall: THAT the Town of Langham Bylaw 2017-02, being a Bylaw to establish the authorization of certain expenditures, be given three readings at this meeting.

Carried Unanimously

074/2017 K. Myer: THAT the Town of Langham Bylaw 2017-02, being a Bylaw to establish the authorization of certain expenditures, be read a Third time and adopted.

Carried

075/2017 **ADJOURNMENT:** D. Wall: THAT this meeting now adjourn – Time 10:05pm

Carried

Mayor

Administrator/CAO

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, FEBRUARY 27, 2017
AT THE TOWN OFFICE**

PRESENT: MAYOR: John Hildebrand
COUNCILLOR: Brendan Proctor, Korbin Myer, Tammy Beriault,
Dione Wall, Addison Wood, Jim Soper
ADMINISTRATOR: Jamie Paik

GUESTS: 4

CALL TO ORDER: A quorum being present, Mayor Hildebrand called the meeting to order at 6:30 pm.

AGENDA:

076/2017 AGENDA AS PRESENTED A. Wood: THAT the agenda be passed as presented.
Carried

077/2017 AGENDA AMENDMENT A. Wood: THAT the following items be added to the agenda:
1. Tax Abatement Policy
2. Facility Manager
3. Ball Diamonds
Carried

DELEGATIONS:

1. 6:30pm – Eric Dolan – Slo-Pitch Committee
 - Background on Slo-Pitch Committee and Council
 - 8 local teams
 - In exchange for use of diamond at no charge funds raised go back into facility
 - Upgrades done in recent years
 - Proposed upgrades in 2017
2. 7:00pm – S/Sgt. Rob Eyre – RCMP
 - Reported that Langham has low crime rate for area
 - Crime stats 2010-2016
 - PMB meetings attended
 - Responding to call for assistance
 - Use of cameras in public spaces

MINUTES:

078/2017 MINUTES – LAST REGULAR MEETING A. Wood: THAT the minutes of the February 13, 2017 Regular Council Meeting, be approved.
Carried

079/2017 **PAYMENT OF ACCOUNTS:** A. Wood: THAT the accounts presented, on the List of Accounts for Approval #2017-00009, attached hereto and forming part of these minutes, be approved for payment in the amount of \$18,508.38, in addition to payroll, with the exception of cheque #032034.
Carried

PLANNING, LANDS,
ECONOMIC
DEVELOPMENT

2. Discussions with Metta
3. Humboldt’s Strategic Plan
4. Main Street Project

PARKS, RECREATION,
CULTURE, TOURISM,
PUBLIC HEALTH

PUBLIC WORKS,
INFRASTRUCTURE,
BUILDINGS,
ENVIRONMENTAL
HEALTH

FIRE, EMERGENCY
MEASURES

WATER, SEWER,
LAGOON

5. Neufeld Discussion – Perceived Conflict – Councillor Proctor to excuse self.

OLD BUSINESS:

086/2017 WATER MAIN
EXTENSION STUDY

T. Berialt: THAT the Town of Langham accept the Main Extension Conceptual Design Study, as presented by Associated Engineering; and
THAT this study be taken into consideration during budget deliberations.

Carried

087/2017 TREE REMOVAL/
DRAINAGE

T. Berialt: THAT the Town of Langham obtain a quote from Associated Engineering to provide the Town with a report recommending a permanent solution for the storm water issues on Main Street.

Carried

Councillor Proctor exits the meeting at 8:50pm, to return at a later time.

NEW BUSINESS:

088/2017 SKID STEER LEASE

A. Wood: THAT the Town of Langham enter into an agreement with Earthworks Equipment to trade in the current 2016 S650 Skid Steer for a 2017 T650; and
THAT monthly lease payments of \$1100.00 + tax be paid for the term of the contract.

Carried

089/2017 ELECTRICAL LIFT
STATION

K. Myer: THAT the Town of Langham accept the quote from Stirling Electrical Solutions in the amount of \$4,080.00 plus taxes to connect a new generator in the lift station.

Carried

090/2017 WINDOW LIBRARY

T. Berialt: THAT the Town of Langham table the quote from The

Energy Doctor in the amount of \$1,428.57 plus taxes to supply and install a new window in the Langham library, until the option of an opening window is explored.

Carried

091/2017 HR CONSULTANT

D. Wall: THAT Council invite Denis Benoit, Provincial ESC, to come speak to Council; and THAT the Town investigate obtaining a policy, hiring and procedural documents from him.

Carried

Councillor Proctor return to the meeting at 9:15pm.

092/2017 BUSINESS TAX
POLICY

K. Myer: THAT the Town of Langham direct Administration to begin a revision of the Towns Business Tax Abatement policy.

Carried

093/2017 AG IN MOTION

D. Wall: THAT the Town of Langham enter into an agreement with Ag in Motion to attend the tradeshow as an exhibitor in 2017.

Carried

094/2017 SLO-PITCH
COMMITTEE/ SPORTS
GROUNDS

J. Soper: THAT the Town of Langham approve the projects proposed by Eric Dolan, on behalf of the Langham Slo-pitch Committee, to be done at the Langham Sports Grounds in 2017.

Carried

095/2017 FACILITY MANAGER

T. Beriault: THAT the Town of Langham direct Administration to draft a job description for a Facilities Manager; and THAT the Town advertise for the position in the Gazette.

Carried

096/2017 **ADJOURNMENT:**

A. Wood: THAT this meeting now adjourn – Time 9:45pm

Carried

Mayor

Administrator/CAO