

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, MARCH 14, 2016
AT THE TOWN OFFICE**

- PRESENT:** MAYOR: Beverly Panas
COUNCILLOR: Brendan Proctor, John Hildebrand, Korbin Myer,
Alan Sneddon, Ryan Klassen, Tracy Simpson
ADMINISTRATOR: Jamie Nagy
- ABSENT:** COUNCILLOR: Tracy Simpson
- GUESTS:** 4
- CALL TO ORDER:** A quorum being present, Mayor Panas called the meeting to order at 6:30 pm.
- 072/2016 **MINUTES:** A. Sneddon: THAT the minutes of February 22, 2016 Regular Council Meeting, be approved as presented. **Carried**
- 073/2016 **PAYMENT OF ACCOUNTS:** J. Hildebrand: THAT the accounts presented, on the List of Accounts for Approval #2016-00010 – #2016-00012, attached hereto and forming part of these minutes, be approved for payment in the amount of \$95,688.48 in addition to payroll. **Carried**
- 074/2016 **FINANCIAL STATEMENTS:** A. Sneddon: That the following Financial Statements be accepted as presented:
 1. RBC Dominion Securities – February
 2. Bank Reconciliation – February 2016
 3. Statement of Financial Activities – December, January, February**Carried**
- 075/2016 **CORRESPONDENCE:** R. Klassen: THAT we have read and accept the following Correspondence:
 1. SREDA - Economic News Flash - February 22 to 26 March 1 to 4th, 2016
 2. SREDA – Regional Committee Meeting Update
 3. SREDA – The Bruce Richet Award
 4. SUMA – Urban Updates – February 22, and March 7, 2016
 5. SUMA – Next Steps on Provincial Election Advocacy
 6. FCM News – A Thriving Rural Canada
 7. FCM News – President’s Corner Update
 8. FCM – Welcomes expanded role for Canadian Municipalities
 9. Warman Detachment Reports – February 15 to 22, 2016 and February 22 to 29, 2016
 10. National Refrigeration – Invoice
 11. Minor Sports – Hall Rental**Carried**
- 076/2016 **NATIONAL REFRIGERATION –** K. Myer: THAT the Town of Langham contract National Refrigeration to test the geothermal lines for leaks at the Arena.

LINES TEST

Carried**OLD BUSINESS:**

- | | | | |
|----------------------|---|---|----------------|
| 077/2016 | IN CAMERA | B. Proctor: THAT the meeting goes in camera to discuss Invoice 201563. | Carried |
| 078/2016 | OUT OF CAMERA | B. Panas: THAT the meeting resumes. | Carried |
| 079/2016 | INVOICE 201563 - ENVIROTEC | K. Myer: THAT the Town of Langham send a letter to EnviroTec informing them that payment needs to be made for invoice 201563 within two weeks or their services will be disconnect, and THAT further contact regarding this matter needs to be made through the office. | Carried |
| 080/2016 | REPEAL MOTION 062/2016 APPEAL OF CONDITIONS – DISCRETIONARY USE | B. Proctor: WHEREAS new information has been received and advise given from the Town's contracted planner at Associated Engineering, BE IT RESOLVED that motion 062/2016, to appeal the conditions attached to the Discretionary Use approval from the RM of Corman Park, be rescinded. | Carried |
| 081/2016 | 2016 BUDGET | A. Sneddon: THAT the Town of Langham pass the proposed 2016 Budget attached to and forming a part of these minutes. | Carried |
| NEW BUSINESS: | | | |
| 082/2016 | SKID STEER LEASE | B. Proctor: THAT the Town of Langham enter into an agreement with Earthworks Equipment continue leasing the 2015 T650 Skid Steer; and THAT monthly lease payments of \$986.82 + tax be paid for the term of the contract. | Carried |
| 083/2016 | EXCAVATOR | K. Myer: THAT the Town of Langham purchase from Earthworks Equipment a E55 T4 Bobcat Compact Excavator with 36 Month Protection Plus for \$91,362.98 + tax; and THAT the price be financed over 36 months with a loan payment of \$2,816.85 per month. | Carried |
| 084/2016 | PARK AUTHORITY LEGAL ADVICE | B. Proctor: THAT the Town seek legal advice on lease agreement pertaining to the Langham Regional Park Authority. | Carried |
| 085/2016 | HUMAN RESOURCES WORKSHOP | A. Sneddon: THAT the Town of Langham approve Jamie Nagy to attend Human Resources Workshop in Saskatoon on April 19, | |

2016; and
 THAT she be reimbursed for expenses incurred subject to
 submission of suitable receipts.

Carried

086/2016 BEV DOVELL -
 LETTER

B. Proctor: THAT Town Council accept Bev Dovell’s letter
 requesting a reduction in hours beginning April 15, 2016; and
 THAT she work 14 hours per week at a salary of \$1,671.97 per
 month; and
 THAT beginning November 1, 2016 her employment be on a
 casual, need be basis, to be reviewed at that time.

Carried

AG IN MOTION -
 PROMOTIONAL

J. Hildebrand: THAT the town investigate promotional
 opportunities at Ag in Motion 2016.

Carried

087/2016 **STAFF REPORTS:**
 ADMINISTRATION

J. Hildebrand: THAT we receive the staff reports as presented.

1. Curling Rink
2. Drainage
3. Lagoon
4. Arena
5. Workshop
6. Human Resources

RECREATION

1. Affinity Community Hall
2. Grants
3. Curling Rink
4. Langham Days
5. School Agreement
6. Skating Rink
7. Hall Financials

UTILITIES MANAGER

1. Water Treatment Plant Summary – February

Carried

**PORTFOLIO
 REPORTS:**

HUMAN RESOURCES

PLANNING, LANDS,
 ECONOMIC
 DEVELOPMENT

1. Strategic Planning

PARKS, RECREATION,
 CULTURE, TOURISM,
 PUBLIC HEALTH

1. Community Park
2. Skatepark

PUBLIC WORKS,
 INFRASTRUCTURE,
 BUILDINGS,
 ENVIRONMENTAL

HEALTH

PROTECTIVE
SERVICES, POLICE,
FIRE, BYLAW
ENFORCEMENT,
EMERGENCY
MEASURES

WATER, SEWER,
LAGOON

MAYOR'S REPORT

1. Sask. Housing
2. Cemetery
3. Ag in Motion
4. Fire Siren

088/2016 **ADJOURNMENT:** A. Sneddon: THAT this meeting now adjourn – Time 10:15 pm

Carried

Mayor

Administrator/CAO

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, MARCH 28, 2016
AT THE TOWN OFFICE**

PRESENT: MAYOR: Beverly Panas
COUNCILLOR: John Hildebrand, Korbin Myer, Alan Sneddon,
Ryan Klassen, Tracy Simpson
ADMINISTRATOR: Jamie Nagy

ABSENT: COUNCILLOR: Brendan Proctor

GUESTS: 1

CALL TO ORDER: A quorum being present, Mayor Panas called the meeting to order at 6:30 pm.

089/2016 **MINUTES:** A. Sneddon: THAT the minutes of March 14, 2016 Regular Council Meeting, be approved as presented. **Carried**

090/2016 **PAYMENT OF ACCOUNTS:** R. Klassen: THAT the accounts presented, on the List of Accounts for Approval #2016-00014, attached hereto and forming part of these minutes, be approved for payment in the amount of \$27,310.82. **Carried**

091/2016 **CORRESPONDENCE:** A. Sneddon: THAT we have read and accept the following Correspondence:
1. SREDA - Economic News Flash - March 10 to 18th, 2016
2. NSMA Meeting – December 14, 2015
3. North Central Transportation Planning Committee – Invitation
4. Warman Detachment Reports – February 29 to March 7, 2016 and March 7 to March 14, 2016
5. Glen Thiessen – Sidewalk
6. RBC Wealth Management – Investment Advisor **Carried**

092/2016 **GLEN THIESSEN - SIDEWALK** R. Klassen: THAT the Town of Langham write Glen Thiessen a letter informing him that Council will include his request for repair of sidewalk in their review of projects for 2016. **Carried**

OLD BUSINESS:

093/2016 **PRELIMINARY DESIGN BY ASSOCIATED - LAGOON** A. Sneddon: THAT the Town of Langham approve the proposal submitted by Associated Engineering for preliminary design of a facultative lagoon for the amount of \$55,000.00. **Carried**

094/2016 **PUBLIC NOTICE – BOUNDARY ALTERATION** K. Myer: WHEREAS the Town has notified the RM of Corman Park of the intension to begin the boundary alteration process and have asked for a complimentary motion, and WHEREAS the Town has informally invited landowners directly

affected by the proposal to a previous meeting to discuss this action,

BE IT RESOLVED that the Town prepare and post public notice of the proposed boundary alteration in the Gazette on April 7 and April 14, notify the school division and formally notify the landowners directly affected by the Town of Langham’s proposed boundary alteration; and

THAT a public hearing be held on April 25 at 7:00pm at Town of Langham Council Chambers.

Carried

095/2016 PRAIRIE PANELS - ARENA

R. Klassen: THAT the Town of Langham approve the quote submitted by Prairie Panels to expose the beams in the arena for the purpose of inspection in the amount of \$1500.00 plus tax.

Carried

NEW BUSINESS:

096/2016 SNOW BLOWER – JOHN DEERE

K. Myer: THAT the Town of Langham approve the purchase of a John Deere Hard Cab and a John Deere Snow Blower in the amount of \$13,651.30 plus taxes from Cervus Equipment.

Carried

097/2016 PRECISION AUTODOOR – NURSES DOOR

A. Sneddon: THAT the Town of Langham contract Precision Autodoor Systems Ltd. to supply and install a steel door for the west side of the Town office for the amount of \$4,115.00.

Carried

098/2016 TAX ENFORCEMENT

J. Hildebrand: WHEREAS properties have a Town of Langham Lien placed on them at ISC (Land Titles) for over 6 months, BE IT RESOLVED that Council authorizes administration to proceed with the request for Title for unpaid Tax Arrears on the properties listed:

Roll #	Tax Amount Owing	(2013& Older)
29 000	\$3 167.31	Lot 3, Block 3, Plan G269 Lot 4, Block 3, Plan G269
76 000	5 696.57	Lots 3, Block 6, Plan G269 Lot 35, Block 6, Plan 01770141
99 000	2 914.55	Lot 13, Block 7, Plan G269 Lot 14, Block 7, Plan G269 Lot 15, Block 7, Plan G269
163 000	6 002.18	Lot 1, Block 12, Plan G2711 Lot 2, Block 12, Plan G2711
294 000	7 808.74	Lot B, Block 15, Plan 76S19767
548 000	1 366.53	Lot 12, Block 17, Plan 59S14574
567 000	3 533.69	Lot 6, Block 30, Plan 98MW14172

And THAT Tax Collection Agency TAXervice be authorized under section 22(1) of the *Tax Enforcement Act* to assist with proceedings to request title. Fees for this service to be paid as required.

Carried

099/2016 ELECTION WORKSHOP A. Sneddon: THAT the Town of Langham approve Jamie Nagy to attend the Election Workshop in Prince Albert on May 25, 2016; and THAT she be reimbursed for expenses incurred subject to submission of suitable receipts.

Carried

100/2016 **STAFF REPORTS:** R. Klssen: THAT we receive the staff reports as presented.

ADMINISTRATION

1. Curling Rink
2. Drainage
3. Lagoon
4. Arena
5. Workshop

Carried

PORTFOLIO REPORTS:

HUMAN RESOURCES

PLANNING, LANDS, ECONOMIC DEVELOPMENT

1. Future Development Opportunities

PARKS, RECREATION, CULTURE, TOURISM, PUBLIC HEALTH

1. Hall Floor Cleaner
2. Hall Cleanliness

PUBLIC WORKS, INFRASTRUCTURE, BUILDINGS, ENVIRONMENTAL HEALTH

PROTECTIVE SERVICES, POLICE, FIRE, BYLAW ENFORCEMENT, EMERGENCY MEASURES

1. EMO Committee

WATER, SEWER, LAGOON

MAYOR'S REPORT

101/2016 **ADJOURNMENT:** B. Panas: THAT this meeting now adjourn – Time 8:40 pm

Carried

Mayor

Administrator/CAO