

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF LANGHAM  
IN THE PROVINCE OF SASKATCHEWAN  
HELD ON MONDAY, MARCH 13, 2017  
AT THE TOWN OFFICE**

**PRESENT:** MAYOR: John Hildebrand  
COUNCILLOR: Brendan Proctor, Korbin Myer, Tammy Beriault,  
Dione Wall, Addison Wood, Jim Soper  
ADMINISTRATOR: Jamie Paik

**GUESTS:** 2

**CALL TO ORDER:** A quorum being present, Mayor Hildebrand called the meeting to order at 6:34 pm.

**AGENDA:**

097/2017 AGENDA AS PRESENTED A. Wood: THAT the agenda be passed as presented. **Carried**

098/2017 AGENDA AMENDMENT A. Wood: THAT the following items be added to the agenda:  
1. In Camera Session – Conflict of Interest  
2. Follow Up With Senior Home Developer **Carried**

**DELEGATIONS:**

1. 6:40pm – Korbin Myer – K&M Contracting
  - Conflict of Interest
  - Letter Submitted
  - Lifting Order
  - Request for Zoning Bylaw Amendment

099/2017 IN CAMERA A. Wood: THAT Council moves to In-Camera to discuss K&M Contracting Delegation at 6:45pm. **Carried**

Councillor Myer exits the meeting at 6:45pm, pursuant to the Code of Ethics Bylaw.

OUT OF CAMERA Mayor Hildebrand reconvenes the public meeting at 7:20pm.

Councillor Myer remains out of the meeting due to further discussion of K&M Contracting Delegation.

100/2017 K&M CONTRACTING DELEGATION REQUESTS T. Beriault: THAT the Town of Langham deny the requests made by K&M Contracting.

Councillor Myer returns to the public meeting at 7:24pm.

101/2017 CODE OF ETHICS B. Proctor: THAT pursuant to the Town of Langham Code of Ethics Bylaw, Councillor Myer be removed from Council Appointed Committees, including the Budget Committee; AND THAT Councillor Myer be removed from his Economic Development Portfolio; AND

THAT he be accompanied by another Town of Langham Council Member when entering the Town of Langham Office.

**Carried**

102/2017 APPLICATION TO  
QUEEN'S BENCH

D. Wall: THAT the Town of Langham apply to the court of Queen's Bench to have Councillor Myer removed from his position as a Town of Langham Council Member pursuant to section 147 of the Municipalities Act.

**Carried**

103/2017 APPLICATION TO THE  
OMBUDSMAN

A. Wood: THAT the Town of Langham apply to the Ombudsman to do an investigation and offer a recommendation regarding Councillor Myer's position as council member.

**Carried**

2. 7:30pm – Alex Fallon - SREDA

- Overview of SREDA
- Census
- Previous work done by SREDA for Langham
- Harvest Technology Contest
- Drone Races
- Golf Course
- NEYA Awards

**MINUTES:**

104/2017 MINUTES – LAST  
REGULAR MEETING

J. Soper: THAT the minutes of the February 27, 2017 Regular Council Meeting, be approved.

**Carried**

105/2017 **PAYMENT OF  
ACCOUNTS:**

T. Beriault: THAT the accounts presented, on the List of Accounts for Approval #2017-00011 to 2017-00014, attached hereto and forming part of these minutes, be approved for payment in the amount of \$171,405.52, in addition to payroll.

**Carried**

106/2017 **FINANCIAL  
STATEMENTS:**

J. Soper: That the following Financial Statements be accepted as presented:

1. RBC Dominion Securities - February

**Carried**

107/2017 **CORRESPONDENCE:**

D. Wall: THAT we have read and accept the following Correspondence:

1. FCM - Budget Day March 22
2. FCM – President Corner
3. Email from Tracy Hoobonoff – Privatization
4. SREDA – Minutes – Regional Committee Meeting – February 14, 2017
5. 13 Ways to Grow Your Community This Year
6. FOIP/LAFOIP Access and Privacy Training
7. RCMP reports for February 20 to February 27, 2017
8. SUMA – Meritorious Service Award – Randy Sherstobitoff
9. SUMA Membership

- 10. SGI – Business Recognition Assessment, Effective May 1, 2017
- 11. Partner up with BN Metals – Spring Clean Up
- 12. Letter from Cummins Sales and Services
- 13. Letter from iCompass – Meeting Management software provider

**Carried**

108/2017     **REPORTS:**                     T. Beriault: THAT we receive the staff reports as presented.

**STAFF REPORTS:**

**ADMINISTRATION**

- 1. Drainage
- 2. Lagoon
- 3. Development/Economic Development
- 4. Arena
- 5. Miscellaneous/Last Meeting Business

**RECREATION**

- 1. Affinity Community Hall
- 2. Community Park
- 3. Grants
- 4. Langham Days
- 5. Arena
- 6. Newsletter
- 7. Park Authority

**UTILITIES**

- 1. Water Treatment Plant Summary - February

**Carried**

109/2017     **IN CAMERA**                     J. Soper: THAT Council moves to In-Camera to discuss Human Resources at 9:36pm.

**Carried**

Councillor Wall exits the meeting at 9:36pm, claiming pecuniary interest.

**OUT OF CAMERA**

Mayor Hildebrand reconvenes the public meeting at 10:23pm.

Councillor Wall returns to the meeting at 10:23pm.

**PORTFOLIO REPORTS:**

**POLICE, BYLAW ENFORCEMENT**

**PLANNING, LANDS, ECONOMIC DEVELOPMENT**

- 1. Senior Home Developer

**PARKS, RECREATION, CULTURE, TOURISM, PUBLIC HEALTH**

PUBLIC WORKS,  
INFRASTRUCTURE,  
BUILDINGS,  
ENVIRONMENTAL  
HEALTH

FIRE, EMERGENCY  
MEASURES

WATER, SEWER,  
LAGOON

**OLD BUSINESS:**

- |          |   |  |                |
|----------|---|--|----------------|
| 110/2017 | LANGHAM &<br>DISTRICT PARK<br>AUTHORITY | J. Soper: THAT notification of the intent to dissolve the Langham District Regional Park Authority, located on a portion of NE 30-39-07-W3M and SE 31-39-07-W3M, with all assets of the Authority to become the property of the Town of Langham for future maintenance of the lands, be given. | <b>Carried</b> |
| 111/2017 | BUDGET                                  | T. Beriault: THAT the Town of Langham table the 2017 Budget to the next Regular Council Meeting on March 27, 2017.   | <b>Carried</b> |

**NEW BUSINESS:**

- |          |   |  |                |
|----------|---|--|----------------|
| 112/2017 | COMMUNITY EVENT<br>PERMIT               | <p>B. Proctor: THAT the issuance of a Community Events Permit to the Langham Ice Holes for a hockey Tournament at the Langham Arena, 101 Main Street East, be approved for Saturday, March 11, 2017 10:00am to 10:00pm; and<br/>THAT permission is subject to the following security measures being in place</p> <ol style="list-style-type: none"> <li>1) A cell phone be on site to allow contact with the RCMP should the need arise.</li> <li>2) Adult (over 19) supervision to insure that: <ul style="list-style-type: none"> <li>- No liquor leaves the building or confines of said property.</li> <li>- No liquor is consumed by minors.</li> </ul> </li> </ol> | <b>Carried</b> |
| 113/2017 | LEGAL ADVICE                            | B. Proctor: THAT the Town of Langham seek legal assistance in the matter brought forward by Labour Relations.  | <b>Carried</b> |
| 114/2017 | INFRASTRUCTURE<br>MASTER PLAN<br>UPDATE | B. Proctor: THAT the Town of Langham table the proposal to update the Infrastructure Master Plan to the next Regular Council Meeting on March 27, 2017 to allow for consultation with Associated Engineering.  | <b>Carried</b> |
| 115/2017 | ARENA ADVISORY<br>BOARD                 | A. Wood: THAT the Town of Langham appoint Council Members John Hildebrand, Jim Soper and Addison Wood, Town Staff Member Stephen Wiebe, along with Arena Board Members Trevor  |                |

Robertson, Chad Hubbard and Cody Adamus, to start an Arena Advisory Board to conduct the following responsibilities:

1. Operate as a board comprised of appointed council members, involved town staff, and experienced arena members to ensure a smooth transition to the Town, of arena operations.
2. To give advice and direction in regards to the current Langham Arena.
3. To prioritize maintenance and repairs within the budget provided by Town Council.
4. To act in an advisory capacity to Council in regards to maintenance, staffing and capital expenditures for the arena.

**Carried**

116/2017 SKATEPARK

B. Proctor: THAT the Town of Langham write a letter to the Langham Skate Park Campaign regarding their fundraising efforts and construction schedule.

**Carried**

117/2017 FUTURE LAND USE  
MAP

B. Proctor: THAT the Town of Langham obtain a quote from Crosby Hanna & Associates to update the current Future Land Use Map.

**Carried**

118/2017 **ADJOURNMENT:**

D. Wall: THAT this meeting now adjourn – Time 11:05pm

**Carried**

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**Mayor**

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**Administrator/CAO**

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Addison Wood, Jim Soper  
ADMINISTRATOR: Jamie Paik

**GUESTS:** 6

**CALL TO ORDER:** A quorum being present, Mayor Hildebrand called the meeting to order at 6:30 pm.

**AGENDA:**

119/2017 AGENDA AS PRESENTED A. Wood: THAT the agenda be passed as presented with the following addition:  
1. Sam Nemanishen - Letter  
**Carried**

**DELEGATIONS:**

1. 6:30pm – Lloyd Strelieff – Policing
  - Nuisance Abatement
  - Dust Control
2. 7:00pm – Kit McGuinness – Miller Thomson (In Camera)

**MINUTES:**

120/2017 MINUTES – LAST REGULAR MEETING D. Wall: THAT the minutes of the March 13, 2017 Regular Council Meeting, be approved.  
**Carried**

121/2017 **PAYMENT OF ACCOUNTS:** A. Wood: THAT the accounts presented, on the List of Accounts for Approval #2017-00016, attached hereto and forming part of these minutes, be approved for payment in the amount of \$31,508.63, in addition to payroll.  
**Carried**

122/2017 **CORRESPONDENCE:** J. Soper: THAT we have read and accept the following Correspondence:

1. FCM - Budget 2017
2. FCM Voice March 17
3. Urban Update – March 13, 2017
4. Saskatoon & Region Home Builder’s Association – Civic Night
5. RCMP 2017/2018 Annual Performance Plan Consultation
6. E-mail from Katie Booth – Privatization
7. Statistics Canada Business and Community Newsletter – March 217
8. Fine Art of Fairness Workshop – Ombudsmen
9. Wheatland Regional Library Response to Budget Cuts
10. Ministry of Parks, Culture and Sports – Upcoming Workshops

11. RCMP reports for February 27 to March 20, 2017

**Carried**

123/2017      **CORRESPONDENCE FOR REVIEW:**      D. Wall: THAT we have read and accept the following Correspondence:

- 1. FCM – Legal Defense Fund
- 2. Ministry of Highways – Drainage
- 3. K&M Contracting – Petition
- 4. Barry Brown – Letter
- 1. Sam Nemanishen – Letter

**Carried**

124/2017      IN CAMERA      B. Proctor: THAT Council moves to In-Camera to discuss Human Resources at 7:00pm.

**Carried**

Councillor Wall exits the meeting at 8:10pm claiming pecuniary interest.

OUT OF CAMERA

Mayor Hildebrand reconvenes the public meeting at 8:40pm.

Councillor Wall returns to the meeting at 8:40pm.

125/2017      **FINANCIAL STATEMENTS:**      A. Wood: That the following Financial Statements be accepted as presented:

- 1. Budget 2017

**Carried**

126/2017      **REPORTS:**      A. Wood: THAT we receive the staff reports as presented.

STAFF REPORTS:

ADMINISTRATION

- 1. Drainage
- 2. Lagoon
- 3. Development/Economic Development
- 4. Recreation
- 5. Human Resources
- 6. Miscellaneous/Last Meeting Business

**Carried**

**COMMITTEE REPORTS:**

LAGOON COMMITTEE

127/2017      LAGOON DESIGN      B. Proctor: THAT the Town of Langham accept the revised lagoon design presented by Associated Engineering on March 22, 2017.

**Carried**

**PORTFOLIO REPORTS:**

POLICE, BYLAW  
ENFORCEMENT

1. Langham Days Events
2. Arena Fundraiser
3. Charity Meeting

PLANNING, LANDS,  
ECONOMIC  
DEVELOPMENT

PARKS, RECREATION,  
CULTURE, TOURISM,  
PUBLIC HEALTH

PUBLIC WORKS,  
INFRASTRUCTURE,  
BUILDINGS,  
ENVIRONMENTAL  
HEALTH

FIRE, EMERGENCY  
MEASURES

WATER, SEWER,  
LAGOON

1. Mayor Meeting

**OLD BUSINESS:**

128/2017 LIBRARY WINDOW

T. Beriault: THAT the Town of Langham accept the Energy Doctor's quote for a library window in the amount of \$1,600.00 plus taxes.

**Carried**

**NEW BUSINESS:**

129/2017 COUNCIL  
RESIGNATION

D. Wall: THAT the Town of Langham accept Korbin Myer's resignation from Town Council dated March 22, 2017.

**Carried**

130/2017 PERMIT TO OPERATE

B. Proctor: THAT the Town of Langham renew the Permit to Operate a Waterworks through the Water Security Agency.

**Carried**

131/2017 UTILITIES TO TAXES

J. Soper: THAT the Town of Langham honor the requests to transfer the outstanding Utility Account balances to Tax Rolls as follows:

Utility Roll	to	Tax Roll	Amount
365 0000		360 000	\$419.83
009 0000		009 000	\$409.17
156 0000		154 000	\$453.76
520 0030		510 000	\$266.29

**Carried**

132/2017 RECREATION  
DIRECTOR

D. Wall: THAT the Town of Langham hire Margot Orr as the Towns' Recreation Director as of April 10, 2017; and THAT she be paid a salary of \$43,000.00 annually plus benefits;



and  
 THAT the position be full time (40 hours per week); and  
 THAT a 3 month probation period be in effect.

**Carried**

133/2017	2016 SURPLUS AND RESERVE TRANSFERS	D. Wall: THAT the Town of Langham transfer the following funds to accounts below for 2016:	
		<u>Surplus to Reserves</u>	
		Hall	\$51,000.00
		General Government	\$20,000.00
		Planning and Development	\$35,000.00
		Meter Reader	\$5,000.00
		Water Looping	\$110,000.00
		 <u>Reserves to Surplus</u>	
		Overpass Lights from Bradley	\$1,939.30
		 <u>Revenue to Reserves</u>	
		Skid Mount from Fire Revenue Transfer	\$15,000.00
		Community Park	\$10,000.00
			<b>Carried</b>
134/2017	2017 SURPLUS AND RESERVE TRANSFERS	D. Wall: THAT the Town of Langham transfer the following funds to reserve accounts for 2017:	
		<u>Reserves to 2017 Revenue</u>	
		General Government – Gen Set, Door	\$20,000.00
		Community Hall	\$90,000.00
		Community Park	\$39,265.00
		P&D – Master Plan	\$35,000.00
		Water & Sewer – Looping, WM Read	\$339,000.00
		Fire Department – Truck	\$360,000.00
			<b>Carried</b>
135/2017	<b>ADJOURNMENT:</b>	D. Wall: THAT this meeting now adjourn – Time 10:00pm	
			<b>Carried</b>

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Mayor

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Administrator/CAO