

TOWN OF LANGHAM

BYLAW NO. 2017-01

A BYLAW TO AUTHORIZE THE ESTABLISHMENT OF A SKATE PARK COMMITTEE

The Council of the Town of Langham in the Province of Saskatchewan enacts as follows:

WHEREAS, the *Municipality Act* authorizes the Town Council to establish a Skate Park Committee to be known as the Langham Skate Park Campaign, hereinafter referred to as “the Committee”, to implement and pursue a skate park for the Town of Langham.

THEREFORE, the Mayor and Council of the Town of Langham, in the Province of Saskatchewan, enact as follows:

1) Definitions

- a) ‘Community’ refers to the Town of Langham
- b) ‘Council’ means the Council of the Town of Langham.
- c) ‘Committee’ refers to the Langham Skate Park Campaign
- d) Recreation – the term shall be inclusive for sport, culture and recreation

2) Committee purpose and role

The Committee shall be authorized to raise funds on behalf of the Town of Langham for the purposes of the skate park.

3) Powers and Duties of the Committee

- a) The Committee is empowered to raise funds on behalf of the Town of Langham.
- b) The Committee must adhere to the financial management procedures of Council, under the direction of the Town Chief Administrative Officer or Recreation Director.

4) Committee Function

- a) The Committee shall raise funds in an ethical and lawful means.
- b) All funds raised will be maintained by the Committee, for the use of the skate park project.

5) Committee Operations

a) Membership of the Committee

The Committee shall consist of Four (4) elected officers, President, Vice President, Secretary and Treasurer and Three (3) members at large.

-All Committee members duly appointed shall hold office until their successor is appointed.

-On an annual basis, the annual general meeting will be held in October, all officers shall be elected from the Committee membership.

d) Meetings of the Committee

- Regular meetings shall be held at least three (3) times per year
- The Committee may hold special meetings at the call of the Chairperson.
- All members shall receive a minimum of seven days written notice (supplied by the Board Secretary) of regular meetings.
- All meetings shall follow proper meeting structure such as Roberts Rules of Order.
- All actions of the Committee shall be by resolution formally moved and adopted.
- All members shall be caused to vote on each question except a member who declares themselves in a conflict of interest on the said question. That member shall declare interest and leave the meeting while the discussion and vote take place.
- All members shall have the right to vote. The question shall be decided by a majority of votes.
- Four (4) members shall constitute a quorum and no business shall be conducted by the Committee in the absence of a quorum.

e. Proceedings of the Committee

- All resolutions, decision and other proceedings of the Committee shall be recorded and entered into the minute book by the secretary.
- The minutes are to be signed by the Chairperson and secretary once adopted.
- All members shall receive written copies of the minutes and Council shall receive a copy of all regular and special meeting minutes.

6) General

- a) All members of the Committee are deemed to be agents of the Municipality and are additionally insured under the Town of Langham General Comprehensive Liability and Errors and Omissions Insurance Policies, the costs of which are paid by the municipality.
- b) This bylaw, shall, at the first regular meeting of the Committee annually, be distributed and read to and by all members of the Board.
- c) The Municipalities Act shall govern any and all procedures of the Committee not outlined in this bylaw.

7) Effective Date

This Bylaw shall come into force and take effect on approval by the Town of Langham Council

INTRODUCED AND READ A FIRST TIME THIS 23rd Day of January A.D. 2017

READ A SECOND TIME THIS 23rd Day of January A.D. 2017.

READ A THIRD TIME AND PASSED THIS 23rd Day of January A.D. 2017.

MAYOR

ADMINISTRATOR/CAO
